

**MEMORANDUM AGREEMENT WITH THE
TORONTO DISTRICT SCHOOL BOARD
FOR ENROLLING IN AN INDEPENDENT LEARNING CENTRE
(ILC) COURSE**

Surname Given Name DOB: year month day

_____ is currently enrolled as a secondary student
Student Name

with the Toronto District School Board and is currently attending _____
Name of secondary school

The Toronto District School Board will provide the fee for service rendered from the ILC, provided that
_____ has met the following criteria:
Student Name

- The student is in the final year of secondary school or in an alternative program
- The student requires a credit in the ILC course in order to graduate in the current school year or to apply for admission to a specific post-secondary program for the following year
- The school is unable to schedule the requested course in the student's day school program, OR The ILC course is not available at summer school, night school or the virtual school,
- The student's special circumstances are such that an ILC course would be necessary or beneficial.
- The student has registered for the ILC course at least eight months prior to graduation or by mid-June for ILC summer school course.

Having met these criteria, _____ agrees that she/he will meet the following conditions:

- Complete all ILC course requirements within the current school year (June 30), or by August 31 of current year.
- Return all borrowed materials (texts, videos, etc) to school.
- Submit a cheque for \$50 (payable to the school). NSF cheques will be charged the bank penalty fee.

Signature(s) below acknowledge(s) agreement to the above criteria and conditions.

Signature of Student Signature of Principal/Designate

Signature of Parent/Guardian if student is under 18 Date