

Toronto District School Board

Operational Procedure PR665

Title: **ELECTRICAL SAFETY**

Adopted: November 30, 2001

Revised: **June 12, 2012**

Authorization: Administrative Council

Reviewed:

1.0 OBJECTIVE

To provide information about the management of electrical safety by Facility Services

2.0 RESPONSIBILITY

Chief Facilities Officer

3.0 DEFINITIONS

ESA: Electrical Safety Authority (formerly Ontario Hydro), the authority having jurisdiction over inspection of electrical installations.

4.0 PROCEDURES

- 4.1. Construction Division takes out electrical permits for all construction work involving electricity (new installations).
- 4.2. Maintenance work performed by Facility Services in-house trades or contractors will be inspected annually by the Electrical Safety Authority (ESA) under a program called Continuous Safety Service. No permits are issued for this work. All work performed by electricians for which there is no permit is recorded as a work order in SAP. ESA reviews this information during their site visit.
- 4.3 Questions or concerns about electrical work performed at your site should be directed to your Family Team leader.