

# Toronto District School Board

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Policy P001

Title: **POLICY FRAMEWORK**  
Adopted: February 25, 1998  
Effectuated: February 25, 1998  
Revised: August 30, 2000; November 7, 2002; **June 17, 2015**  
Reviewed: September 30, 2003; March 2012  
Authorization: Board of Trustees

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## 1.0 RATIONALE

This policy was developed in support of legislative requirement under subsections 169.1 (1)(d) and (e) of the *Education Act* which require the Board:

- to develop and maintain policies and organizational structures that promote its educational goals;
- to monitor and evaluate the effectiveness of policies developed by the Board.

## 2.0 OBJECTIVE

To establish governing principles for Board policies

## 3.0 APPLICATION AND SCOPE

This policy applies to all employees involved in development, review and revision of the Board's policies and procedures.

## 4.0 RESPONSIBILITY

Director of Education

## 5.0 DEFINITION

*Policy* is a statement of intent, governing principles or end result adopted by the Board in public and intended to guide future actions.

## 6.0 POLICY

- 6.1. The Board shall establish specific policies to guide the actions of the Director of Education and staff, and shall periodically measure the effectiveness of the policies and their implementation.

- 6.2. Policy is limited to broad aspects of the Board's operation. Policy shall be broad enough to allow flexibility in dealing with diverse situations at minimal expense, while ensuring consistency across the system;
- 6.3. Policy shall contain focused statements of the Board's intent, governing principles, or desired results related to the subject and expressed in simple, straightforward language. The statements shall be broad enough to allow flexibility in dealing with diverse situations at minimal expense, while ensuring consistency across the system.
- 6.4. Policy may be developed for the following purposes:
  - to give substance to the Board's Mission and Values Statements and Education Plan;
  - to make a public statement by which the Board can be held accountable;
  - to comply with legislated requirements;
  - to comply with Ontario Government directives and policy requirements;
  - to provide a basis for budget development and resource allocation.
- 6.5. Policies shall be consistent with the Board's Mission and Values Statements and Education Plan;
- 6.6. Policy shall be developed through a consultation process;
- 6.7. Policy shall achieve the purpose as stated in the Objective.
- 6.8. Policies shall be readily available and accessible to Board employees, students and the public on the Board's website;
- 6.9. Policies shall be current and up to date.
- 6.10. Policies shall be reviewed on regular basis after the effective date.

## **7.0 SPECIFIC DIRECTIVE**

The Director is authorized to issue operational procedures to implement this policy.

## **8.0 EVALUATION**

This policy shall be reviewed every three years after the effective date.

## **9.0 REFERENCE DOCUMENTS**

PR501 Policy Development and Management

*Education Act*, R.S.O. 1990, Chapter E.2