

Toronto District School Board

Title:	HONORARIA FOR TRUSTEES
Adopted:	September 7, 2010
Effectuated:	September 7, 2010
Revised:	October 14, 2014, October 24, 2018, November 27, 2019, October 20, 2021, September 28, 2022, November 1, 2023, October 9, 2024, January 22, 2025
Reviewed:	October 24, 2018, November 27, 2019, November 11, 2020*, October 20, 2021*, September 28, 2022*, November 1, 2023*, October 9, 2024*, January 22, 2025*
Authorization:	Board of Trustees

1. RATIONALE

The Honoraria for Trustees Policy (the “Policy”) was developed in support of the Board’s legislated duties and obligations under the *Education Act* and the corresponding Ontario Regulation 357/06 Honoraria for Board Members and Ontario Regulation 7/07 Student Trustees.

2. OBJECTIVE

To establish the components and calculation of honoraria for Trustees for the annual term of office, in accordance with the requirements as set out in Ontario Regulations 357/06 and 7/07.

3. DEFINITIONS

Average Daily Enrolment (ADE) refers to the measure of enrolment used for funding purposes of pupils in accordance to the applicable Ontario Regulation for the calculation of Average Daily Enrolment for each School Board fiscal year.

Board refers to the Toronto District School Board, which is also referred to as “TDSB”.

Chair means the Chairperson of the Board of Trustees.

Integrity Commissioner refers to the Integrity Commissioner appointed by the Board of Trustees in accordance with applicable legislation and Board Bylaws.

Statutory Committee refers to any committee that, by law, the Toronto District School Board is required to establish. The current Statutory Committees are: (1) Audit Committee, (2) Parent Involvement Advisory Committee and (3) Special Education Advisory Committee. (4) Supervised Alternative Learning Committees, and (5) Board Disciplinary Committee.

Student Trustee refers to a TDSB student in grade 11 or 12 who represents the interest of students to the Board of Trustees. Student Trustees have certain privileges and duties which are outlined in the Board Bylaws.

Term, for the purpose of this Policy, refers to the annual establishment and calculation of honoraria for Trustees. A year of a member's term of office begins on November 15 and ends on the following November 14.

Trustee refers to a member of the Board of Trustees pursuant to section 1(12) of the *Education Act*, with duties specified in section 218.1 of the Act.

Vice-Chair refers to the Vice-Chairperson of the Board of Trustees.

4. RESPONSIBILITY

The Director of Education holds primary responsibility for this Policy.

Within the Director's Office, the responsibility for the implementation, coordination, and day-to-day management of the Policy is assigned to the Associate Director, Modernization and Strategic Resource Alignment and subsequently the Executive Officer, Finance.

5. APPLICATION AND SCOPE

This Policy applies to all Trustees of the Board, including Student Trustees, as related to the calculation of Trustee Honoraria on an annual basis.

6. POLICY

6.1. General

- 6.1.1. Trustees of the Board will be paid a Trustee honorarium for each term, including both a base and enrolment amount, in accordance with Ontario Regulation 357/06.
- 6.1.2. Student Trustees receive a base amount different from Trustees of the Board but are not eligible for enrolment payments in accordance with Ontario Regulation 7/07.

6.1.3. Any legislative changes to the amounts prescribed will be reviewed and updated accordingly in the Policy.

6.2. Base Amount

6.2.1. The base amount for Trustees for each year of the term will be \$5,900.

6.2.2. The base amount for the Chair and Vice-Chair in all years of the term will be the amount set out in (6.2.1) above in respect of the year in question plus an additional \$5,000 in the case of the Chair and an additional \$2,500 in the case of the Vice-Chair.

6.2.3. The base amount for Student Trustees for each year of the term will be \$2,500 in accordance with section 9 of Ontario Regulation 7/07.

6.3. Enrolment Amount

6.3.1. For each year of the Term, Trustees will receive 100% of the allowable enrolment amount permitted by section 6(1) of Ontario Regulation 357/06. Such amount will be calculated annually.

6.3.2. For each year of the Term, Trustees will receive \$1.75 per Average Daily Enrolment (ADE) as determine under section 234 of the *Education Act* and divided by the number of Trustees in accordance with section 6(2) of Ontario Regulation 357/06.

6.3.3. The enrolment amount for the Chair and Vice-Chair in all years of the Term will be the amount set out in (6.2.2) above plus 100% of the amount permitted by sections 6(3) and (4) of the Ontario Regulation 357/06, respectively. This can generate up to an additional \$5,000 in the case of the Chair and an additional \$2,500 in the case of the Vice-Chair.

6.3.4. Student Trustees are not entitled to an enrolment amount and only a base amount as outlined in 6.2.3 of this Policy in accordance with section 9 of Ontario Regulation 7/07.

6.4. Honoraria

6.4.1. The honoraria for Trustees for one year of the Term commencing November 15, 2024 is as follows:

Honoraria

	Trustees	Vice-Chair	Chair	Student Trustees
Base Amount	\$5,900	\$8,400	\$10,900	\$2,500
Enrolment Amount*	\$18,635	\$21,135	\$23,635	\$0
Total	\$24,535	\$29,535	\$34,535	\$2,500

*The enrolment amount (234,269 ADE) is based on what was reported in the 2023-2024 estimates in accordance with sections 6(2) and 9 of Ontario Regulation 357/06.

6.5. Attendance Amount

- 6.5.1. An attendance amount of \$50 per meeting will be paid to Trustees attending Statutory Committee meetings as required by the *Education Act* and i Ontario Regulation 357/06.
- 6.5.2. Student Trustees are not eligible to receive any meeting attendance payments.

6.6. Reduction for Breach of Code of Conduct

- 6.6.1. In accordance with subsection 218.3 (7) of the *Education Act* and Ontario Regulation 357/06: Honoraria for Board Members, if the Integrity Commissioner determines, following an investigation, that a Trustee has breached the Board Member Code of Conduct (P075), the Integrity Commissioner may impose one or more sanctions including the following sanctions related to the Trustee's honorarium:
 - (a) requiring the Board of Trustees to reduce the Trustee's honorarium by an amount not exceeding 25% of the Trustee's combined base and enrolment amount for the year of the term of office in which the breach occurred,
 - (b) requiring the Trustee to return any excess already paid to the Trustee and authorizing the Board of Trustees to recover the excess from the Trustee.

7. EVALUATION

This Policy will be reviewed as required, but at a minimum every five (5) years.

8. APPENDICES

N/A

9. SPECIFIC DIRECTIVES

The Director has authority to issue operational procedures to implement this policy.

10. REFERENCE DOCUMENTS

Policies and Bylaws:

- *Board Bylaws*
- *Board Member Code of Conduct (P075)*

Legislative Acts and Regulations:

- *Education Act*
- *Ontario Regulation 357/06, Honoraria for Board Members*
- *Ontario Regulation 7/07, Student Trustees*