

# Toronto District School Board

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Policy P074

Title:	<b>HONORARIA FOR TRUSTEES</b>
Adopted:	September 7, 2010
Effected:	September 7, 2010
Revised:	October 14, 2014, October 24, 2018, November 27, 2019
Reviewed:	October 24, 2018, November 27, 2019, <b>November 11, 2020</b>
Authorization:	Board of Trustees

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## 1.0 RATIONALE

The Honoraria for Trustees Policy (the “Policy”) was developed in support of the Board’s legislated duties and obligations under the *Education Act* and the corresponding Ontario Regulation 357/06 related to Honoraria for Board Members.

## 2.0 OBJECTIVE

To establish the components and calculation of honoraria for Trustees for the annual term of office, in accordance with the requirements as set out in section 4(1) of Ontario Regulation 357/06, Honoraria for Board Members under the *Education Act*.

## 3.0 DEFINITIONS

*Average Daily Enrolment (ADE)* refers to the measure of enrolment used for funding purposes of pupils as per Ontario Regulation 286/18: Calculation of Average Daily Enrolment for the 2018-2019 School Board Fiscal Year. Boards report the full-time equivalent of students enrolled at each school as of October 31 and March 31, which are the two count dates in the school board fiscal year. The calculation of ADE is based on an average of full-time equivalent students reported on the two count dates.

*Board* refers to the Toronto District School Board, which is also referred to as “TDSB”.

*Statutory Committee* refers to any committee that, by law, the Toronto District School Board is required to establish. The current Statutory Committees are: (1) Audit Committee, (2) Parent Involvement Advisory Committee, (3) Special Education Advisory Committee, (4) Supervised Alternative Learning Committees, and (5) Board Disciplinary Committee.

*TDSB* refers to the Toronto District School Board, which is also referred to as the “Board”.

*Term* for this Policy refers to the annual establishment and calculation of honoraria for Trustees. In 2018, 2019 and 2020, the year of a member’s term of office begins on December 1 and ends on the following November 30. In 2021, the year of a member’s term of office begins on December 1 and ends on the following November 14. Subsequently, in 2022, a year of a member’s term of office begins on November 15 and ends on the following November 14.

## **4.0 RESPONSIBILITY**

The Director of Education holds primary responsibility for this Policy.

Within the Director’s Office, the responsibility for the implementation, coordination, and day-to-day management of the Policy is assigned to the Associate Director, Business Operations and Service Excellence and subsequently the Executive Officer, Finance.

## **5.0 APPLICATION AND SCOPE**

This Policy applies to all Trustees of the Board, including Student Trustees, as related to the calculation of Trustee Honoraria on an annual basis.

## **6.0 POLICY**

### **6.1. General**

Trustees of the Board will be paid a Trustee honorarium for each term, including both a base and enrolment amount, in accordance with the *Education Act* and related Ontario Regulations, specifically Ontario Regulation 357/06 and 286/18.

Student Trustees receive a base amount different from Trustees of the Board in accordance with section 9 of Ontario Regulation 7/07 but are not eligible for enrolment payments.

Any legislative changes to the amounts prescribed will be reviewed and updated accordingly in the Policy.

### **6.2. Base Amount**

- (a) The base amount for Trustees for each year of the term beginning on or after December 1, 2018, will be \$5,900.

- (b) The base amount for the Chair and Vice-Chair in all years of the term will be the amount set out above in respect of the year in question plus an additional \$5,000.00 in the case of the Chair and an additional \$2,500.00 in the case of the Vice-Chair.
- (c) The base amount for Student Trustees for each year of the term beginning on or after December 1, 2018, will be \$2,500 in accordance with section 9 of Ontario Regulation 7/07.

### 6.3. Enrolment Amount

- (a) For each year of the Term, Trustees will receive 100% of the allowable enrolment amount permitted by section 6(1) of Ontario Regulation 357/06, such amount to be calculated annually.
- (b) For each year of the Term, Trustees will receive \$1.75 per Average Daily Enrolment (ADE) as defined by Ontario Regulation 286/18 and divided by the number of Trustees in accordance with section 6(2) of Ontario Regulation 357/06.
- (c) The enrolment amount for the Chair and Vice-Chair in all years of the Term will be the amount set out above plus 100% of the amount permitted by sections 6(3) and(4) of the Regulation, respectively. This is expected to generate an additional \$5,000.00 in the case of the Chair and an additional \$2,500.00 in the case of the Vice-Chair.
- (d) Student Trustees are not entitled to an enrolment amount and only a base amount as outlined in 6.2(c) of this Policy in accordance with section 9 of Ontario Regulation 7/07.

### 6.4. Honoraria

- (a) The honoraria for Trustees for one year of the Term commencing December 1, 2020 is as follows:

#### Honoraria

	Trustees	Vice-Chair	Chair	Student Trustees
Base Amount	\$5,900	\$8,400	\$10, 900	\$2,500
Enrolment Amount*	\$19,413	\$21,813	\$24,313	\$0
Total	\$25,213	\$30,213	\$35,213	\$2,500

\*The enrolment amount (242,790.21ADE) is based on what was reported in the 2019-2020 estimates in accordance with sections 6(2) and 9 of Ontario Regulation 357/06.

## **6.5. Attendance Amount**

- (a) An attendance amount of \$50.00 per meeting will be paid to Trustees attending Statutory Committee meetings as required by the *Education Act* and its regulations.
- (b) Student Trustees are not eligible to receive any meeting attendance payments.

## **7.0 EVALUATION**

This Policy will be reviewed as required, but at a minimum every four (4) years after the effective date.

## **8.0 APPENDICES**

N/A

## **9.0 SPECIFIC DIRECTIVES**

The Director has authority to issue operational procedures to implement this policy.

## **10.0 REFERENCE DOCUMENTS**

### Legislative Acts and Regulations:

- *Education Act*
- *Ontario Regulation 357/06, Honoraria for Board Members*
- *Ontario Regulation 7/07, Student Trustees*
- *Ontario Regulation 279/19, Calculation of Average Daily Enrolment for the 2019-20 School Board Fiscal Year.*